

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – FIRMS SELECTION)**

Republic of Serbia

Improving Public Financial Management for the Green Transition Operation Project (IPFMGT)

Project ID No.: P175655

Assignment Title: Support for development of the Calculator Improving Public Financial Management for the Green Transition Project

Reference No.: SER- IPFMGT -CQS-CS-25-16

Background

The Republic of Serbia has received financing from the World Bank toward the cost of the Improving Public Financial Management for the Green Transition Operation Project (IPFMGT) and intends to apply part of the proceeds for consulting services. The Republic of Serbia has received financing from the World Bank toward the cost of the Improving Public Financial Management for the Green Transition Operation Project (IPFMGT) and intends to apply part of the proceeds for consulting services. The objective of developing a web portal for public participation in the budget process and improvement of budget literacy is to democratize budgetary decision-making, empower citizens, and promote greater accountability and transparency in governance

Objective of the assignment

The main objective of this assignment is to develop the Calculator as a software solution that aims to improve and digitize the existing Costing table with Instruction and which enables a unified calculation of costs of public policies and regulations. The calculator shall include: front matter, introduction, solutions, further considerations, success evaluation, scope of work, analysis, deliberation, and end matter. The practical recommendations and guidelines provided within amended version of the Costing Manual for the purpose of green and climate aspects integration into PPDs and regulations, the existing costing table, as well as the Methodology for Calculating Standard Costs for the Preparation of Planning Documents and Regulations are intended to be the basis for the development of the software for calculator. These solutions have been further specified within the Technical specification for the Calculator and which has been completed. The PPS intends to engage one firm to develop the software solution for the calculator in order to upgrade and digitalize the current costing table.

Furthermore, PPS aims to ensure a unified calculation of costs of measures and activities during the process of development of planning documents and regulations, including the calculation of costs of green and climate aspects. As a part of this initiative, we are seeking a qualified firm to develop the software solution for calculator in order to enable the unified calculation of the costs during the development of planning documents and regulations. Once the calculator software is being developed, it is intended to be installed on PPS' website for the purpose of use by civil servants at the national level in Serbia.

A part of the proceeds of the IBRD loan will be used for financing the proposed assignment. These Terms of Reference define the scope of activities and responsibilities of the firm

Scope of Work

The firm's scope of work will include, but not be limited to, the following:

- Develop a preliminary/initial version of a software solution for the calculator in accordance to the Technical specification¹, aiming to digitize and to unify calculation of the costs of public policies and regulations at the national level in Serbia ²;
- Cooperation with the PPS, during the course of development of the preliminary/initial version of software solution for the calculator and programming of software calculator;
- Software programming of the calculator which includes: front matter, introduction, solutions, further considerations, success evaluation, scope of work, analysis, deliberation, and end matter;
- Installation of the software for the calculator on the PPS' website and testing of its functionalities;
- Develop upgraded and finalized version of the software for Calculator based on PPS' inputs and testing of software in practice.

Required consultant's (company) qualifications

The Consultant/Firm is to meet the following requirements:

Consulting firm:

- Implementation, maintenance, and upgrade of at least 2 (two) projects with cost calculation / expense calculation functionality;
- At least 5 years of general experience in project management and development of public facing web portals / applications for large clients;
- Technical expertise in developing and integrating IT systems within existing client's infrastructures is considered as an advantage
- Experience working with Serbian state authorities is considered as an advantage;

The Consultant/Firm shall provide a team of experts covering the following requirements:

¹ In accordance to the deliverables of *the Terms of Reference for the development of technical specification for the Calculator*.

² In line with the solutions stipulated within the amended Costing Manual, which includes green and climate aspects, Methodology for Calculating Standard Costs for the Preparation of Planning Documents and Regulations and existing Costing table.

Key Expert 1 - Project Manager:

- MSc degree or equivalent in the field of computer science, informatics, ICT engineering or equivalent technical field;
- At least 10 years of relevant professional experience and strong portfolio showcasing a project management experience. PMP certification is considered an advantage
- Possess project management experience on at least two similar assignments with cost calculation / expense calculation functionality; experience with developing portals / websites of public institutions is considered an advantage
- Excellent knowledge of written and spoken English and Serbian language
- At least 2 years of experience in planning and overseeing user training sessions for implemented IT solutions. Proven skills in organizing and delivering in-person user training sessions. Strong facilitation and communication skills for knowledge transfer and capacity building

Key Expert 2 – Web UI/UX designer

- A bachelor's degree in design, computer science, or a related field
- At least 10 years of relevant professional experience and strong portfolio showcasing a user-centered approach to design and a strong understanding of design principles and techniques.
- Experience in prototyping and wireframing - creating wireframes, high-fidelity mockups, and interactive prototypes of designs. Experience with designing portals and websites of public institutions is considered an advantage
- Excellent knowledge of written and spoken English and Serbian language

Key Expert 3 – Front-end developer

- MSc degree or equivalent in the field of computer science, informatics, ICT engineering or equivalent technical field;
- At least 5 years of relevant experience as developer and in-depth knowledge of relevant programming languages HTML, CSS, JavaScript and JavaScript Frameworks.
- Proven record of implementations of projects with the cost calculator / expense calculator functionality
- Excellent knowledge of written and spoken English and Serbian language
- Preferably has at least three years of experience on development projects in Serbian government administration bodies.

Key Expert 4 – Back-end developer

- MSc degree or equivalent in the field of computer science, informatics, ICT engineering or equivalent technical field;
- At least 5 years of relevant experience as developer and in-depth knowledge of relevant backend technologies matching project technology stack.
- Proven record of implementations of projects with the cost calculator / expense calculator functionality
- Excellent spoken and written English and Serbian language
- Preferably has at least three years of experience on development projects in Serbian government administration bodies.

Length of assignment

The period of contract implementation will be 120 days from the contract signature.

Key Experts will not be evaluated at the shortlisting stage.

The firm shall deliver all the expected outputs at the daily rate that will be dependent on the qualifications, the market range for similar assignment and previous candidate remuneration for similar services as well as approved project budget.

Expressions of interest will be evaluated based on the following criteria:

General experience in the field of assignment	40 points
Specific experience relevant to the assignment	60 points
TOTAL:	100 POINTS

The detailed Terms of Reference for the above referenced assignment is posted on the website of the Public Policy Secretariat (PPS):

<https://rsjp.gov.rs/sr/javni-pozivi/javni-poziv-za-dostavljanje-izjava-o-zainteresovanosti-improving-public-financial-management-for-the-green-transition-project-consulting-services-firms-selection/>

The Consultant will be selected in accordance with Consultant`s Qualifications Based Selection (CQS) as set out in the **World Bank’s Procurement Regulations for IPF Borrowers – Procurement in Investment Project Financing Goods, World, Non-Consulting and Consulting Services, July 2016, revised November 2017, August 2018 and November 2020** (“the Regulations”). The Consultant that obtains the highest score

during evaluation of expressions of interest will be invited to submit technical and financial proposals.

The attention of interested Consultants is drawn to paragraphs 3.14, 3.16 and 3.17 of the Regulations setting forth the World Bank's policy on conflict of interest.

The Central Fiduciary Unit of the Ministry of Finance now invites eligible Consultants to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

Expressions of interest in English language must be delivered in a written form to the **e-mail** below by **August 25, 2025, 12:00 hrs, noon**, local time.

When submitting Expressions of interest please indicate assignment and reference number for which you are applying.

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